

Planning Team Activities



Ensure relevance

The scenario can be very different to the team's work, but the approach the team needs to tackle the activity selected should be similar to that needed at work.



KISS

Don't expect one activity to be turn your team into a high performing one overnight! Know what you want to achieve. Use the KISS principle - Keep It Simple Stupid!



Publish expectations

Let people know in advance the level of participation you want from them and what you're looking to achieve - even if it's only to have a fun time



Keep on track

Ensure the activity is progressing in the direction you expected and want. Keep everyone engaged and moving towards your goals.



Follow up

Debrief the team to maximize the outcomes. Seek feedback on what team members found positive and negative. Use it to make the next event even better.